



**Sequoia Union Board of Trustees Special Board Meeting
April 28, 2022 at 6:00 p.m.**

A regular meeting of the Board of the Sequoia Union Elementary School will be held at 23958 Avenue 324, Lemon Cove, CA. ***Please note those in attendance will need to follow physical distancing and wear a mask if unvaccinated.***

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the school office at (559) 564-2106 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District office located at 23958 Ave. 324, Lemon Cove, California during normal business hours and on the website at <https://www.sequoiaunion.org/>

1. CALL TO ORDER at 6:00 pm

2. FLAG SALUTE

3. APPROVAL OF AGENDA

4. COMMENTS FROM THE PUBLIC

Board Policy #9323 allows each individual speaker three minutes for public comment. The public may choose to address the board on any non agenda item at this time, or on an agendized item at this time or at the time of the items discussion. Before making a comment, please gain recognition from the Chair and direct your comments through the Chair. Due to COVID-19, if you wish to submit a comment virtually you may do so online at <https://bit.ly/SUpubliccomment>. Comments must be submitted one hour prior to the scheduled meeting opening to ensure they will be read. The same requirements relating to the three minute limit apply to written comments also. Comments submitted after the opening of the meeting, but before adjournment will be recorded in the minutes.

5. ACTION ITEMS:

5.1: Approve California Preschool, Transitional Kindergarten and Full Day Kindergarten Facility Grant Program Application Board Resolution 2021-22-10



5.2: Approve Schoolworks Contract to perform the Application and Management of the Full-Day PS/TK/K Facilities Grant Program

6. CLOSED SESSION:

6.1: GOVERNMENT CODE SECTION 54957.6: CONFERENCE WITH LABOR NEGOTIATOR
AGENCY REPRESENTATIVE: Superintendent-Principal. EMPLOYEE ORGANIZATION: S.E.T.A..
UNREPRESENTED EMPLOYEES: Sequoia Union Classified Staff.

7. ADJOURNMENT

SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT
RESOLUTION NO. 2021-22-10
**CALIFORNIA PRESCHOOL, TRANSITIONAL KINDERGARTEN AND FULL DAY
KINDERGARTEN FACILITY GRANT PROGRAM APPLICATION**

Whereas, the SEQUOIA UNION ELEMENTARY SCHOOL DISTRICT desires to apply for state funding under Chapter 3, Part 10.5, Division 1, commencing with Section 17375, et. seq., of the Education Code for the following project(s).

1. Sequoia Union Elementary School New TK/Kindergarten Facilities.

; And

Whereas, the Sequoia Union Elementary School District provides and/or intends to provide an Early Primary Program, including Full Day Transitional Kindergarten pursuant to Education Code section 8974; and

Whereas, the Sequoia Union Elementary School District provides and/or intends to provide an Early Primary Program, including Full Day Kindergarten pursuant to Education Code section 8972 and 8973; and

Whereas, this school site in the Sequoia Union Elementary School District lacks the facilities to appropriately provide Transitional Kindergarten and/or Full-day Kindergarten, lacks sufficient classroom space to house the programs and/or lacks facilities that satisfy the specified design requirements for Transitional Kindergarten and Full-day Kindergarten classrooms; and

Whereas, pursuant to Education Code section 17375, school districts may apply for funding to construct new school facilities or retrofit existing school facilities for the purpose of providing transitional kindergarten classrooms and full-day kindergarten classrooms pursuant to Section 8973, and for the construction of new preschool classrooms, the modernization of existing preschool classrooms, or the modernization of existing kindergarten and grade 1 to 12, inclusive, classrooms that would be converted to provide California state preschool programs operated by school districts on a public school site, pursuant to section 17375.

Now, therefore be it hereby resolved as follows:

1. The foregoing recitals are true and correct and are hereby adopted by the Board.
2. That the District will operate the new or retrofitted classrooms for California Preschool, Transitional Kindergarten and/or Kindergarten as a full day program at the project site(s) upon completion of construction.
3. The Board hereby authorizes the Superintendent or his/her designee to complete, sign and file, on behalf of the District, California Preschool, Transitional Kindergarten and Full Day Kindergarten Facilities Grant Program funding applications with the State Allocation Board;
4. That the District certifies that the plans and specifications (P & S) for the project will be approved by DSA and CDE prior to requesting the final apportionment.

Enacted this 28th day of April, 2022

by the Sequoia Union Elementary School District Board of Trustees.

Ayes:
Noes:
Absent:

Lane Anderson, President of the Board of Trustees of
the Sequoia Union Elementary School District
of Tulare County, California

Brad Ward, Clerk of the Board of Trustees of
the Sequoia Union Elementary School District
of Tulare County, California

SchoolWorks, Inc.

8700 Auburn Folsom Road #200
 Granite Bay, CA 95746
 Ph: (916) 733-0402
 www.SchoolWorksGIS.com



SchoolWorks, Inc. will contract to perform the tasks enumerated below for the prices indicated. Sequoia Union Elementary School District is authorized to enter into this agreement by Government Code 53060. These services are chargeable to the District Capital Facility Funds.

Date	Services Performed By:	Services Performed For:
April 20, 2022	SchoolWorks, Inc. 8700 Auburn Folsom Road #200 Granite Bay, CA 95746 Ph: (916) 733-0402 www.SchoolWorksGIS.com	Sequoia Union Elementary School District 23958 Avenue 324 Lemon Cove, CA 93244 Phone: (559) 564-2106

Full-Day PS/TK/K Facilities Grant Program

Scope of Work

A. Consulting:

Assistance and guidance will be provided to the District in understanding the submittal requirements and for determining the best application submittal strategies and options for maximizing funding and eligibility for the California Preschool, Transitional Kindergarten and Full Day Kindergarten Facility Grant Program.

B. Application Documents

Prepare the qualification documents and supporting documentation which are necessary for the District to qualify in the California Preschool, Transitional Kindergarten and Full Day Kindergarten Facility Grant Program for maximum project state funding potential (a complete turn-key operation).

Following is a listing of the services available in the scope of this Contract:

- » Application for Funding - SAB 70-01
- » Fund Release Request - SAB 70-02
- » Assist with Expenditure Reports - SAB 70-03
- » Resolution to Implement Full-Day PS/TK/K
- » Review Grant Agreements
- » Virtual Meetings with OPSC
- » Monitor Project & Funding Status
- » Assistance with CDE Plan Approvals (4.07 & 4.08)
- » Financial Hardship Application (if applicable)

Client Responsibilities

1. CBEDS/CSIS/CALPADS Enrollment and/or other enrollment data necessary to complete Application(s)
2. Facility Diagrams and Financial information needed to complete Application(s)
3. Items required for California State Preschool program documentation

Pricing

Pricing for the following services are guaranteed for three years from the date of the contract. Prices quoted are contingent upon authorization of SchoolWorks to complete applications for which the District is eligible per applicable OPSC regulations and policies.

Fees for applications to be completed as needed:

Item Description	Cost
Initial Funding Application (<i>see Fee Schedule 2 below*</i>)	\$3,250
Project Fee (per site requesting funds)	\$3,500
Forms 70-02 and 70-03 (per site requesting funds)	\$1,500
CDE Plan Approvals (4.07 & 4.08) (if requested)	\$1,500
Financial Hardship Application (one per District)	\$8,000

The project fee is only charged for projects that are awarded funding and covers all services during the project except for the forms 70-02, 70-03, CDE forms and financial hardship application.

The application(s) include a request for fees for consulting assistance in the amount of \$8,943 per new construction project for small school Districts with less than 2,500 students; \$17,886 for Financial Hardship Districts.

This agreement may be terminated by either party with thirty (30) days' notice, in writing, and the client will only be billed for work completed.

Fee Schedule

1. Any amounts due for application(s) completed during the contract period will be billed upon submittal of the form(s) to OPSC. The amount is due within thirty days of the date of the invoice.
2. **If the Initial Funding Application is not approved, no further fees will be charged.*

Conditions and Requirements

1. The Application documents will be completed to satisfy the requirements of OPSC. The Application documents will be audited by SchoolWorks to ensure their mathematical accuracy. Responsibility for the accuracy of data supplied by the District lies with the District.
2. This agreement does not include the preparation of any of the documents necessary for the purchase of land.
3. SchoolWorks's Application services generally do not include the preparation of site drawings or 1A Facility Diagrams, although the school campus maps received from the District typically need to be cleaned up and labeled appropriately by SchoolWorks staff per the application submittal requirements.

Acceptance of Proposal & Notification to Proceed

1. (If or when applicable) The Board of Trustees of the Sequoia Union Elementary School District took action to approve this agreement between SchoolWorks Inc. and the District, effective:


_____ (date of approval)

2. (If, or when needed) SchoolWorks is authorized to contact the OPSC, CDE, DSA, DTSC and/or SAB on the District's behalf and the District grants permission for OPSC to release and provide to SchoolWorks any needed SAB Forms and historical documents.

Sequoia Union Elementary School District

SchoolWorks, Inc.

Signature



Signature

Name

Ken Reynolds

Name

Title

President - SchoolWorks, Inc.

Title

Date

April 20, 2022

Date